



## BUDGET COMMITTEE MEETING MINUTES

Wednesday, September 13, 2006

County Administrator's Conference Room  
575 Administration Drive  
Santa Rosa, CA 95403

### COMMISSIONERS

Present Lisa Schaffner, Chair

Present Steve Allen

Present Ray Brunton

### ALTERNATE COMMISSIONERS

Absent Pamela Torliatt

### STAFF

Present Steven Sharpe, Executive Officer

Present Carole Cooper, Assistant Ex. Officer

Present Cynthia Olson, Clerk

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1. **CALLED TO ORDER:** 1:36 p.m.
  2. **APPROVAL OF MINUTES OF JUNE 7, 2006, MEETING:** Approved unanimously as distributed.
  3. **GENERAL PUBLIC COMMENT:** None
  4. **2005-06 YEAR-END ACTUAL EXPENDITURES AND REVENUES:** Carole Cooper reviewed the actual expenditures and revenues for the 05/06 fiscal year. Based on direction from the Commission at the July meeting, staff had initiated a minor adjustment to the Adopted Budget before accounts for the year closed. Expenditures were a little less than budget, and revenues, although less than budgeted, were more than anticipated, due to receipt of reimbursement for some legal costs for the previous months from Mr. Oliver.
  5. **PROPOSED ADDENDA TO 2006-07 FEE SCHEDULE:** Carole Cooper reviewed the proposed addition of two fee categories, Complex Proposals and Special or Supplemental Studies, to the fee schedule. She stated that the proposed addenda would be presented for approval at the full Commission meeting following the Budget Committee meeting.
  6. **LAFCO RELOCATION COSTS:** Lisa Schaffner reviewed the discussion with the County Administrator's Office regarding the payment of the costs of the relocation of the LAFCO office and staff. She and Chair Kelley represented the Commission. The parties agreed that the CAO would pay the costs up front and LAFCO would reimburse the CAO for one half of the costs during 2007-08. That amount will come from fund balance, if possible, or increased apportionments from funding agencies, or a combination.
  7. **PETALUMA HEALTH CARE DISTRICT:** Carole Cooper informed the Committee that the District had not paid its 2006-07 apportionment yet.
  8. **CONFIRM MEETING, WEDNESDAY, NOVEMBER 1, 2006:** Confirmed.
  9. **ADJOURNED** at 1:50 p.m.