



BUDGET COMMITTEE MEETING MINUTES
Wednesday, June 2, 2004

Approved at 9/01/04 meeting

Board of Supervisors' Caucus Room
575 Administration Drive
Santa Rosa, CA 95403

1:30 P.M.

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COMMISSIONERS

Present Debora Fudge, Chair
Present Lisa Schaffner
Present Ray Brunton

ALTERNATE COMMISSIONERS

Present Pamela Torliatt

STAFF

Present Steve Sharpe, Executive Officer
Present Carole Cooper, Assistant Ex. Officer
Present Nora Guy, Clerk

To speak on an item under discussion by the LAFCO Budget Committee on this agenda, you may do so upon receiving recognition from the Chair. Please step up to the table and sign in. State your name, for the record, before making your presentation. Time limitations on public testimony may be imposed at the discretion of the Chair. Meetings are taped.

- 1. CALL TO ORDER:** Chair Fudge called the meeting to order at 1:38pm.
- 2. APPROVAL OF MINUTES OF APRIL 7, 2004 MEETING:** Chair Fudge stated that she wanted to correct the minutes to reflect the 1:34 starting time, rather than 2:34, which had been recorded. The minutes were otherwise approved as distributed.
- 3. GENERAL PUBLIC COMMENT:** None
- 4. 2003-04 THIRD QUARTER ACTUAL REVENUES/EXPENDITURES:** Carole Cooper reviewed the Third Quarter Actual Revenues and Expenditures, pointing out that the salaries and benefits expenditures were less than budgeted, due in part to MTO and in part to changing staff salary levels. Thorjia Brierley had worked 60 percent time and Nora Guy's salary is less than is budgeted. The expenditures for Services and Supplies are slightly more than budgeted, due in part to printing costs incurred during preparations for protest hearings, elections, and the Graton/Forestville reorganizations and the charge, this year, of last year's support services costs from the county. An additional amount, for the current year, will be charged during the fourth quarter.

Revenues from funding agencies are in line with the 2003-04 estimated budget, although revenues from application for the second and third quarters are lower than were expected. There were no questions from any of the Commissioners.
- 5. 2004-05 FINAL BUDGET AND FEE SCHEDULE / ALTERNATIVE APPORTIONMENTS:** Carole Cooper stated that there are no changes to the final budget from the budget, which the Commission approved in April. Steve Sharpe informed the Commissioners that the alternative apportionment proposal was passed by a majority of funding agencies and will be ratified at the afternoon's LAFCO meeting. Seven cities had approved the proposal, as had 27 special districts. Steve thanked Ray Brunton, Carole Cooper and Nora Guy for their work in contacting the special districts.
- 6. CONFIRM MEETING, WEDNESDAY, SEPTEMBER 1, 2004, 1:30 p.m.:** Confirmed.
- 7. ADJOURNMENT:** The meeting was adjourned at 1:52pm.