



MINUTES OF MEETING & AGENDA

Approved

Wednesday, October 3, 2007

Board of Supervisors Meeting Room
575 Administration Drive
Santa Rosa, CA 95403

COMMISSIONERS		ALTERNATE COMMISSIONERS		STAFF	
Present	Paul Kelley, Chair	Absent	Mike Kerns	Present	Steven Sharpe, Executive Officer
Absent	Tim Smith	Absent	Mark Ihde	Present	Carole Cooper, Assist. Executive Officer
Present	Jean Kapolchok	Present	Teresa Barrett	Present	David Hurst, Legal Counsel
Present	Steve Allen	Absent	Albert Giordano	Present	Cynthia Olson, Clerk
Present	Lisa Schaffner				
Present	Mark Bramfitt				
Present	Ray Brunton				

1. CALL TO ORDER BY THE CHAIR at 2:03 p.m.
2. APPROVAL OF MINUTES OF MEETING – The minutes of the meeting of July 11, 2007, were approved as distributed with an abstention by Commissioner Bramfitt, who had not been present.
3. GENERAL ANNOUNCEMENTS - none
4. GENERAL PUBLIC COMMENT - none
5. CONSENT CALENDAR
 - 5.1 File No. 07-16: Northeast Santa Rosa Reorganization No. 02-06 (Pisaro) Involving Annexation to the City of Santa Rosa and detachment from Rincon Valley Fire Protection District and County Service Area No. 41 (Multi-Services)
 - 5.2 Appointment of Alternate Commissioner Barrett to the Budget Committee as an alternate.

Action: Approved as recommended by staff
 Schaffner: aye Allen: abstain Smith: absent Brunton: aye Bramfitt: aye Kapolchok: aye Kelley: aye
 Ayes: 5 Noes: 0 Absent/Abstain: 2

6. REGULAR CALENDAR PUBLIC HEARING
 - 6.1 Confirmation of Spheres of Influence for City of Cloverdale, City of Rohnert Park, City of Sonoma, Town of Windsor - Staff summarized their report and recommended the Commission confirm the spheres of influence for the cities named and find that this action is exempt from the California Environmental Quality Act.

Action: Approved as recommended by staff
 Schaffner: aye Allen: aye Smith: absent Brunton: aye Bramfitt: aye Kapolchok: aye Kelley: aye
 Ayes: 6 Noes: 0 Absent/Abstain: 1

7. INFORMATION/DISCUSSION/REPORT
 - 7.1. Update on Discussions: Southwest Santa Rosa – Lori Norton, County of Sonoma and David Gouin, City of Santa Rosa, summarized the discussions and activities of the County and City to date with regards to annexation of areas in southwest Santa Rosa. They noted that a range gap between revenues and costs of providing services had been agreed to; the possibility of annexing islands elsewhere is being studied as is a phasing approach to annexation. A community meeting was held on August 22, and a follow-up meeting, to respond to concerns and questions raised, is scheduled for November 7, 2007.

Chair Kelley noted that the Commission is expecting to see a comprehensive plan for annexing territory in Southwest Santa Rosa in as tight a timeframe as possible. He acknowledged the roles of the city and county and pointed out that LAFCO's position of eliminating islands is "good public policy."

Commissioner Kapolchok stated that she would be disappointed if presented with a phasing proposal that did not contain mandatory triggers; otherwise, she felt that the current situation would remain.

- 7.2. 2008 Meeting Schedule – Staff presented the schedule for the 2008 calendar year and noted the January 2008 meeting date will be January 9. All other meetings are scheduled for the first Wednesday of the month, with the exception of the April and September meetings, scheduled for the second Wednesday due to conflicts with CALAFCO conferences.
- 7.3. Budget Committee Report – Commissioner Schaffner stated the 2006-07 Year-End Actual Expenditures and Revenues report had been distributed to all Commissioners. She noted that the revenues were sufficient to pay the County for LAFCO's share of the relocation costs.
- 7.4. Personnel Committee Report – Commissioner Kelley stated that, at its September meeting, the Committee decided to move forward with a full recruitment for a fulltime Executive Officer. The timeline for the recruitment has not yet been established.
- 7.5. Policy Committee Report – Commissioner Kapolchok stated that a draft of the Rules of Procedure is currently with Counsel for review. She also stated that the Committee directed staff to begin drafting policy with regards to AB 745, on financial disclosure, to be brought back to the Committee for review at its next meeting.
- 7.6. Report on CALAFCO Annual Conference - Commissioner Kapolchok summarized her participation on a discussion panel at the CALAFCO Annual Conference, and Carole Cooper reported on various sessions.

8. CONFIRMED MEETINGS

Commission Meeting Wednesday, November 7, 2007, at 2:00 P.M.
Budget Committee Meeting, November 7, 2007 1:30 P.M.
Personnel Committee Meeting: TBD

9. ADJOURNED at 2:35 p.m.