



MINUTES OF MEETING

Approved April 4, 2007

Wednesday, February 7, 2007

Board of Supervisors Meeting Room
575 Administration Drive
Santa Rosa, CA 95403

COMMISSIONERS

Present Paul Kelley, Chair
Absent Tim Smith
Present Jean Kapolchok
Present Steve Allen
Present Lisa Schaffner
Present Mark Bramfitt
Present Ray Brunton

ALTERNATE COMMISSIONERS

Present Mike Kerns
Absent Mark Ihde
Absent Pamela Torliatt
Absent Albert Giordano

STAFF

Present Steven Sharpe, Executive Officer
Present Carole Cooper, Assistant Executive Officer
Present David Hurst, Legal Counsel
Present Cynthia Olson, Clerk

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1. **CALL TO ORDER** by the Chair at 2:00 p.m.
 2. **APPROVAL OF MINUTES OF MEETING:** The minutes of the December 13, 2006, meeting were approved with a modification on Item 6.1 (University District) requested by Alternate Commissioner Torliatt. Commissioners Kerns and Schaffner abstained.
 3. **GENERAL ANNOUNCEMENTS:** Carole Cooper reminded the Commissioners that the Form 700 – Statement of Economic Interests – would be due to the LAFCO office by March 13.
 4. **GENERAL PUBLIC COMMENT:** Dawna Gallager, Rohnert Park resident, stated what she believed to be the core responsibilities of LAFCO, based on documents from the September 2006 Annual CALAFCO Conference; she encouraged the Commission to adhere to those responsibilities in its decisions.
 5. **CONSENT CALENDAR:**
 - 5.1 File No. 06-11: Final Action: Rohnert Park Reorganization No. 06-1 (University District) Involving Annexation to the City of Rohnert Park and Detachment from Rancho Adobe Fire Protection District and County Service Area No. 41 (Multi-Services)
Applicant: City of Rohnert Park
Environmental Document: Final Environmental Impact Report for the University District Specific Plan and Addendum to Final Environmental Impact Report for the University District Specific Plan
Proposal: Reorganization request for 17 parcels, totaling 354.0 +/- acres, involving annexation to the City of Rohnert Park and detachment from Rancho Adobe Fire Protection District and County Service Area No. 41 (Multi-Services)
Location: Generally located east of Snyder Lane, west of Petaluma Hill Road, south of Keiser Avenue and north of Sonoma State University, in northeast Rohnert Park
Pre-zoning: Specific Plan District; Public/Institutional

LAFCO counsel David Hurst recommended that the Commission continue this item to its meeting of March 7 to allow for the conclusion of a 60-day period for negotiation of property tax revenue, in accordance with provisions of the California Revenue and Taxation Code, an issue raised by counsel for the Rancho Adobe Fire Protection District. The Commission unanimously agreed.
 6. **REGULAR CALENDAR**
 - 6.1 Selection of Officers – Commissioner Allen nominated Commissioner Kelley for Chair, Commissioner Schaffner for Vice Chair and Commissioner Brunton for Chair Pro Tem. Commissioner Kerns seconded the motion. The motion was unanimously approved. As previously approved by the Commission, the terms of office for these positions will be two years.
 7. **INFORMATION/DISCUSSION/REPORT**
 - 7.1 Budget Committee Report – Commissioner Schaffner reviewed the actual revenues and expenditures for the 2nd quarter of Fiscal Year 2006-07.

7.2 Personnel Committee Report – Chair Kelley summarized the meeting of the Personnel Committee with representatives from the County Administrator’s Office (CAO). He stated the Committee determined the best option for the position of Executive Officer is to amend the current MOU with the CAO by adding an extra help position for a period of up to 16 months. He stated this amendment must be brought before the Board of Supervisors for approval and then brought to the Commission. He directed staff to schedule additional Personnel Committee meetings in February and March.

8. **CONFIRM MEETINGS:** LAFCO Meeting Wednesday, March 7, 2007, at 2:00 P.M.; Special Budget Committee Meeting, Wednesday, March 7, 2007, 1:00 p.m.

9. **ADJOURNED** at 2:16 p.m.