



MEETING MINUTES
Wednesday, February 2, 2005

Board of Supervisors Meeting Room
575 Administration Drive, Room 102A
Santa Rosa, CA 95403
2:00 P.M.

COMMISSIONERS

Present H. E. Boyett, Chair
Present Paul Kelley
Present Mike Kerns
Present Debora Fudge
Present Lisa Schaffner
Present Raymond Brunton

ALTERNATE COMMISSIONERS

Present Jean A. Kapolchok
Present Pamela Torliatt
Absent Valerie Brown
Absent Bob Jabs

STAFF

Absent Steven Sharpe, Executive Officer
Present Carole Cooper, Assistant Executive Officer
Present David Hurst, Legal Counsel
Present Cynthia Olson, Clerk

To speak on an item under discussion by the Local Agency Formation Commission on this agenda, you may do so upon receiving recognition from the Chair. Please step up to the rostrum, located in the center of the room, and sign in. State your name, for the record, before making your presentation. All hearings are taped. Time limitations on public testimony may be imposed at the discretion of the Chair.

1. **CALL TO ORDER BY THE CHAIR:** Chair Boyett called the meeting to order at 2:00 p.m.
2. **APPROVAL OF MINUTES OF MEETING:** The minutes of the November 3, 2004, and December 8, 2004, meetings were approved, with the Chairman's noting that Alternate Commissioner Torliatt arrived shortly before the discussion of agenda Item 8.3, at the December 8 meeting. Also, an abstention was noted for Commissioner Kerns since he had not been present at those meetings.
3. **GENERAL ANNOUNCEMENTS:** Chair Boyett welcomed Commissioner Mike Kerns back to LAFCO and acknowledged Commissioner Kelley's change in status from Alternate to Regular Commissioner. Commissioner Kerns accepted former Commissioner Smith's position on the Policy Committee.
4. **GENERAL PUBLIC COMMENT:** None.

-
5. **CONSENT CALENDAR:** Action items on the Consent Calendar will be taken in one motion. Any person wishing to comment on a consent item should request that the item be removed from the consent calendar at this time.

- 5.1 File 04-25: Annexation No. 04-1 (Wolf) to Graton Community Services District
Applicant: Richard Wolf
Environmental Document: Categorical Exemption
Proposal: Annexation request for one parcel to the Graton Community Services District
Location: Generally located at 234 North Brush Street, Graton, at the intersection of Jeannette Avenue

Action: Approved as recommended by staff

Fudge: aye Schaffner: aye Brunton: aye Kelley: aye Kerns: aye Boyett: aye
Ayes: 6 Noes: 0 Absent/Abstain: 0

6. INFORMATION/DISCUSSION/REPORT ITEMS

- 6.1 Update: Farmers Lane Extension, City of Santa Rosa: Chuck Regalia, Deputy Director, Planning, Community Development Department, City of Santa Rosa, presented an update on the Farmers Lane Extension. He stated the design for the extension from Bennett Valley Road to Petaluma Hill Road is approximately 75% - 85% complete; the City currently has approximately \$5 million of the \$19 million

cost in place but, as the costs increase each year, it is more difficult to fund; the current projection for completion is 8-10 years; the City anticipates completion of the right of way acquisition within two-three years. The City will propose to the Board of Supervisors that the project be considered for Measure M funds, allowing quicker completion, within five-six years. The City has completed, adopted and certified the EIR for this portion of the road and all the private projects within this portion have received "no effect" letters from the Fish and Wildlife Service with regards to the tiger salamander.

Commissioner Kelley, as Chairman of the Transportation Authority, confirmed that the project is one of the major arterial improvements within the Measure M plan and the Authority will be seeking input from the City of Santa Rosa as to the positioning of the project in the five-year strategic plan.

Commissioner Kapolchok stated that the Open Space District is working with the Santa Rosa Public Works Department within the right of way to design a pathway/bicycle trail connection from Bennett Valley to the Joe Rodota Trail.

- 6.2** Budget Committee Report: Commissioner Fudge summarized the second quarter actual revenues and expenditures and projections for the remaining year. Professional Services is currently over budget at \$50,328 with two additional invoices of \$11,897 outstanding from the consultant for work completed near the end of 2004. EPS has begun work on cities' MSRs, which had originally been scheduled for the third year of the contract. Commissioner Fudge presented three options for action on the additional invoices, recommending that the Commission pay the current invoices from the Fund Balance and have the Budget Committee address any additional invoices before the end of the year.

Commission Boyett asked about the impact of the \$350 million ERAF shift from special districts to the State on the special districts in Sonoma County and subsequently on LAFCO. Carole Cooper indicated that districts will have less funding but the actual impact on districts and LAFCO is not known for 2005-06. Commissioners Brunton and Kelley confirmed the reduction of funding to the districts but neither knew the full impact and asked staff to research this further and report to the Commission at the next meeting.

Commissioner Kaplochok proposed that the Commission approve a resolution to pay the invoices from the consultant as they come in. She stated that since the consultant was performing above expectations, the Commission should encourage the continuing performance with prompt payment. At Commissioner Fudge's request, Ms. Cooper stated the current fund balance is \$68,000 with \$35,000 allocated as additional revenue to balance the 2004-05 budget, leaving about \$28,000 available to pay the consultant though the exact figures will not be known until the end of the year.

The Commission unanimously agreed to accept the recommendation of the Budget Committee and pay the outstanding invoices from the fund balance.

- 6.3** Update: Fire Services Municipal Service Review: Individual narrative pieces for specific districts have been sent to the districts for input with the response due to the consultant last week. Utilizing this data, EPS is revising the report for staff review within the next few weeks. Staff will forward the reports to fire districts and departments and schedule a workshop to prepare a final draft to bring to the Commission for public hearing and acceptance.

Commission Boyett noted that other LAFCOs are taking a different approach on MSRs using function or service type than boundary. Staff explained that the statutes allow individual LAFCOs to determine the best approach for their county.

- 6.4** Update: Vacancy for Special District Representative: Staff updated the Commission on the candidates and the status of the election process.

- 7. CONFIRM MEETING WEDNESDAY, March 2, 2005, 2:00p.m.; CONFIRM SPECIAL BUDGET COMMITTEE MEETING: WEDNESDAY, March 2, 2005, 1:30 pm:** Confirmed.

- 8. ADJOURNMENT:** The meeting was adjourned at 2:25 p.m.