



MEETING MINUTES
Wednesday, April 7, 2004

Approved at 6/2/04 meeting

Board of Supervisors Meeting Room
575 Administration Drive, Room 102A
Santa Rosa, CA 95403
2:00 P.M.

COMMISSIONERS

Present H. E. Boyett, Chair
Present Valerie Brown
Absent Tim Smith
Present Debora Fudge
Present Lisa Schaffner
Present Raymond Brunton
Present William Massey

ALTERNATE COMMISSIONERS

Present Pamela Torliatt, Alternate
Present Jean A. Kapolchok, Alternate
Absent Dawn Mittleman, Alternate
Present Paul Kelley, Alternate

STAFF

Present Steven Sharpe, Executive Officer
Present Carole Cooper, Assistant Executive Officer
Present David Hurst, Legal Counsel
Absent Sally McGough, Legal Counsel
Present Thorjia Brierley, Clerk
Present Nora Guy, Clerk

1. **CALL TO ORDER BY THE CHAIR:** Chairman Boyett called the meeting to order at 2:00 p.m.
2. **APPROVAL OF MINUTES OF FEBRUARY 4, 2004 MEETING:** Approved as distributed.
3. **GENERAL ANNOUNCEMENTS:** Executive Officer, Steven Sharpe, reported that he and Carole Cooper, Assistant Executive Officer, completed the annual meetings with city managers and city planners and city response was positive. He also announced that this would be the last LAFCO meeting that Thorjia Brierley would attend as she had resigned. He introduced, Nora Guy, the new LAFCO Clerk.
4. **GENERAL PUBLIC COMMENT:** None.

5. **Consent Calendar**

5.1 File 03-12: Northeast Santa Rosa Reorganization No. 02-03 (Davis) Involving Annexation to the City of Santa Rosa and Detachment from Rincon Valley Fire Protection District and County Service Area No. 41 (Multi-Svcs.)

Applicant: J. Bradford Davis

Env. Document: Categorical Exemption

Proposal: Reorganization request for one parcel totaling .22+/- acres, involving annexation to the City of Santa Rosa and detachment from Rincon Valley Fire Protection District and County Service Area No. 41 (Multi-Services)

Location: The proposal is generally located on the west side of Benjamins Road, south of Montecito Blvd., in Northeast Santa Rosa.

Prezoning: RR-20 (Rural Residential) District

Commissioner Kelley, as Chairman of the Sonoma County Transportation Authority, spoke on the topic of TDA funds. He reminded everyone that the County transit system is affected by annexations to cities and pointed out that the City of Santa Rosa is not currently contributing financially to the County transit system, as are other cities and, as he felt, the City of Santa Rosa should be.

Action: Approved as recommended by staff.

Fudge: Aye Schaffner: Aye Massey: Aye Brunton: Aye Brown: Aye Kelley: Aye Boyett: Aye
Ayes: 7 Noes: 0 Absent/Abstain: 0

5.2 File No. 04-01: Southwest Santa Rosa Reorganization No. 4-02 (Requarth) Involving Annexation to City of Santa Rosa and Detachment from Rincon Valley Fire Protection District, Roseland Fire Protection District, and CSA # 41 (Multi-Svcs)

Applicant: Mike Requarth

Env. Document: Environmental Impact Report

Proposal: Reorganization request for 20 parcels, totaling 18.56 +/- acres, involving annexation to the City of Santa Rosa and detachment from Rincon Valley Fire Protection District, Roseland Fire Protection District, and County Service Area No. 41 (Multi-Services)

Location: The proposal is generally located on the north and south sides of Sebastopol Road, just west of Wright Road, in Southwest Santa Rosa

Prezoning: C-2 (General Commercial) District; IOS (Interim Open Space) District

Action: Approved as recommended by staff.

Fudge: Aye Schaffner: Aye Massey: Aye Brunton: Aye Brown: Aye Kelley: Aye Boyett: Aye
Ayes: 7 Noes: 0 Absent/Abstain: 0

6. REGULAR CALENDAR PUBLIC HEARINGS

6.1 2004-2005 LAFCO Proposed Budget Fee Schedule

Carole Cooper reviewed the proposed budget and fee schedule and recommended that the Commission adopt the proposed LAFCO budget and Fee Schedule for 2004-05, direct staff to prepare a final budget, authorize an "unreserved/undesignated fund balance," to be maintained at \$25,000, direct staff to refund to agencies any monies remaining beyond this amount, in proportion to agencies' apportionment, at the end of each fiscal year, or collect from agencies the amount needed to maintain the "unreserved/undesignated fund balance" at the level established by the Commission.

Discussion ensued among commissioners regarding projected budget increases and interest in comparing year-end projections to 2004-05 proposed budget.

Action: Approved as recommended by staff. At Commission direction, budget information provided will also include figures comparing current year-end projections and next year proposed.

Fudge: Aye Schaffner: Aye Massey: Aye Brunton: Aye Brown: Aye Kelley: Aye Boyett: Aye
Ayes: 7 Noes: 0 Absent/Abstain: 0

7. INFORMATION/DISCUSSION/ACTION ITEMS

7.1 Budget Committee Report: Commissioner Fudge reported that there were no new numbers to report. The Budget Committee will reconvene on June 2, 2004 to review 3rd quarter actual revenues and expenditures and will report to the Commission.

7.2 Policy Committee Report: Commissioner Massey reported that the Policy Committee did not meet with the consultants prior to the Commission meeting. Commissioner Massey asked Carole Cooper to discuss the status of the Municipal Service Review project since she has been in touch with the consultants regularly. Carole reported that the project remains on target, with the consultants working on water and wastewater services reports; public meetings are planned for later this summer.

7.3 Report of Ad Hoc Committee on Alternative Apportionments: Commissioner Kelley reported that a letter had recently been sent to all cities and special districts requesting that each send a formal response to LAFCO stating approval or non-approval of the 40%/40%/20% proposed change in the apportionment of LAFCO net costs, by April 30, 2004.

8. CONFIRM MEETING WEDNESDAY, JUNE 2, 2004: Confirmed.

9. ADJOURNMENT: Chairman Boyett thanked Thorija for her service to the Commission. The meeting was adjourned at 2:35 p.m.