

# NEW EMPLOYEE ORIENTATION

Welcome to the County! The Human Resources Training Division (HRTD) invites all new employees to attend the training as mandated by the Board of Supervisors (Reso #91-2004), which states that new employees should be presented with certain information within 30 days of employment.

The NEO contains content that is mandated by the Board of Supervisors and other entities such as Harassment Prevention and the Department of Homeland Security (NIMS).

**New, permanent employees are required to take NEO within one month of beginning their employment at the County.**