



HUMAN RESOURCES DEPARTMENT

NEW VOLUNTEER OPPORTUNITIES

March 2009

Want to volunteer for the County of Sonoma, but don't see an opportunity that matches your interest? There are many other opportunities available. Call the Volunteer Program Office at 565-2821 for more details and information.

VOLUNTEER PROGRAM

575 Administration Drive, Suite 117C, Santa Rosa, CA 95403

Phone: 707-565-2821 Fax: 707-565-3079 Email: volunteer@sonoma-county.org

For applications and more information: www.sonoma-county.org/hr/training/volunteer.htm

HUMAN SERVICES—Information and Referral

The Information and Referral program of Human Services links people with needs to community resources that can help alleviate or assist with those needs. 2-1-1 centers are staffed by trained specialists who assess the caller's needs and refer them to the help they seek. 2-1-1 is accessible to everyone at no cost, available 24/7, with multilingual capabilities.

Volunteer Resource Specialists will help link consumers, family members, counselors, social workers, lawyers, doctors, job hunters, volunteers, and agencies with services in our community. Must be at least 18 years old, have proficient oral, written and listening skills and the ability to accept and respect individuals as they are without judgment.

HUMAN SERVICES—Economic Assistance

Many people qualify for cash assistance through Social Security. *Social Security Disability Advocacy Volunteers* will assist staff in providing the support needed to clients who are unable to navigate the complex application process.

Under the support and supervision of Human Services staff, the volunteer will have the opportunity to provide support in the following areas:

- Field client questions by telephone and direct client contact,
- Research medical conditions and limitations,
- Coordinate with medical providers in the community,
- File on-line appeals and coordinate with the SSA's disability division,
- Send and receive client correspondence,
- Document management and general clerical duties.

¿Usted habla español?

Necesitamos su ayuda. Spanish speaking volunteers are needed in these opportunities and more. If you are bilingual, please consider volunteering. If you know someone who is bilingual, please pass on this volunteer opportunity.

HEALTH SERVICES—Prevention & Planning

The Sonoma County Children and Families Commission, the governing body of First 5 Sonoma County, is charged with promoting, supporting and improving the early development of children from the prenatal stage through five years of age.

Volunteer Meeting Greeters are needed for two monthly commission meetings.

- 4th Wednesday 5:15 p.m.—7:30 p.m.
- 3rd Thursday 6:45 p.m.—8:30 p.m.

Serve as the welcoming face and admit members of the public attending the meeting and let in the late arrivals after the door automatically locks at 5:30 p.m. Volunteers are able to complete homework or read while monitoring the door, but must remain alert to those arriving.

ECONOMIC DEVELOPMENT BOARD

Economic and Policy Research Volunteers assist with various projects including researching business practices and services provided by organizations in other areas and development of written materials summarizing findings. To see an example of a volunteer project visit the following website: http://www.sonoma-county.org/edb/pdf/2009/2009_sotc_indicators.pdf

