



*County of Sonoma*  
**Volunteer Program**



**Human Resources Department  
Training Division  
575 Administration Dr. Suite 117C, Santa Rosa, CA 95403  
(707) 565-2821 Fax: (707) 565-3079**

**JOB DESCRIPTION**

Office Use Only <b>Dept. Code:</b> 7920rt	<b>Recruitment Requested:</b> YES <input checked="" type="checkbox"/> NO <input type="checkbox"/> <b>Pre-Screening Requested:</b> YES <input type="checkbox"/> NO <input type="checkbox"/>	<b>Date:</b> 1/6/97 <b>Updated:</b> 6/28/07
<b>Job Title:</b> Hazmat Team Member	<b>Number of Positions:</b> unlimited	
<b>Department:</b> Emergency Services	<b>Division:</b> Hazardous Materials	
<b>Program:</b> Hazmat	<b>Address of Position:</b> 2300 County Center Dr.,#221A SR	
<b>PURPOSE</b>		
<b>Brief description of department or division/program:</b> The Sonoma County Hazardous Materials Emergency Response Team responds to hazardous materials incidents in the County. The participation of the volunteer is dependent on the level of training. Volunteers are required to attend monthly and quarterly drills. The Team may be involved in spills ranging in size from large tanker overturns to small releases of highly toxic materials.		
<b>JOB DESCRIPTION</b>		
<b>Specific tasks and responsibilities of the volunteer:</b> Depending on level of training, perform site entry, sample taking, mitigation/control, decontamination, and hazard categorization. May act as Assistant Safety Officer, Site Access Control Leader, or Decon Team Leader. Volunteers of the Team are also called for County disasters if the Emergency Operations Center is opened.		
<b>QUALIFICATIONS</b>		
<b>Required skills, abilities, education levels, or other qualifications necessary for the job:</b> Must pass a physical exam. The following HazMat certifications are desirable but not required: HazMat Technician/Specialist and First Responder Operations.		
<b>TIME COMMITMENT</b>		
<b>Number of hours per week:</b> Variable; on-call with pager. Drills first Monday each month, 6 - 9 p.m.		
<b>Set required schedule:</b> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> <b>If yes, list hours/days per week:</b>		
<b>Special Project</b> <input type="checkbox"/> <b>Ongoing Position</b> <input checked="" type="checkbox"/> <b>For projects, estimated # of hours and date of completion:</b>		
<b>Minimum length of commitment needed from volunteer:</b> 1 year.		

## BENEFITS TO VOLUNTEER

**Specific training and/or experience the worker will receive:** Volunteers who attend the Monday night drills are trained in various aspects of hazardous materials response. Training includes protective clothing, chemistry, response protocol, Incident Command System, driving training, identification of hazardous materials, use of specialized equipment and some specialized training including tanker spill response, and clandestine drug labs.

## ADDITIONAL JOB REQUIREMENTS

- Confidentiality:
- Background check:
- Dress codes:
- Valid CA driver's license and auto insurance. Photocopy for file:
- Physical Requirements: Must pass physical
- Other:

Will worker be driving a County car?      YES       NO

How Often? 1-6 times a year

Will worker be required to use own vehicle? YES       NO

How Often? 2+ per month for drills

Will worker operate any other machinery?      YES       NO

If so, what? Gas detector, SCBA, generator

**Supervisor's Name:** Andrew R. Parsons

**Phone:** 565-1174

**Voice Mail:**

**Supervisor's Title:** HazMat Program Coordinator

**Email:**

**Fax:** 565-1172

## FOR RISK MANAGEMENT USE ONLY

Has position been previously approved for WC?      YES [ ]      NO [ ]

[ ] Reviewed and Approved

Comments:

[ ] Denied

Reason:

Risk Management Signature: ORIGINAL SIGNED 2/26/97

Date of Signature: