



County of Sonoma
Volunteer Program



Human Resources Department
Training Division
575 Administration Dr., Suite 117C, Santa Rosa, CA 95403
(707) 565-2821 Fax: (707) 565-3079

JOB DESCRIPTION

Office Use Only Dept. Code: 6220sk	Recruitment Requested: YES <input checked="" type="checkbox"/> NO <input type="checkbox"/> Pre-Screening Requested: YES <input type="checkbox"/> NO <input type="checkbox"/>	Date: 6/19/07 Updated:
Job Title: Sake Kids Spokesperson	Number of Positions: Flexible	
Department: Health Services	Division: Prevention & Planning	
Program: Safe Kids	Address of Position: 475 Aviation Blvd., Ste. 120, SR 95403	
PURPOSE		
Brief description of department or division/program: Safe Kids Sonoma County is a community-based coalition dedicated solely to the prevention of childhood injuries.		
JOB DESCRIPTION		
Specific tasks and responsibilities of the volunteer: Have you experienced the death or injury of a child, relative, or friend from a childhood injury? Would you like to speak out to prevent this from happening to other families? Or perhaps you are a young person who survived a childhood injury and would like to reach other families and children? We are looking for spokespeople to share their stories at educational events, at media opportunities, and policy hearings. Public speaking training will be provided, if needed. Areas of focus are child passenger safety (car seats, back-overs, leaving child in car), bicycle and pedestrian safety (helmets, safe routes to school), and home safety (falls, poisoning, choking, drowning).		
QUALIFICATIONS		
Required skills, abilities, education levels, or other qualifications necessary for the job: Ability to speak in front of group about a sensitive and personal issue.		
TIME COMMITMENT		
Number of hours per week: flexible		
Set required schedule: Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> If yes, list hours/days per week:		
Special Project <input type="checkbox"/> Ongoing Position <input checked="" type="checkbox"/> For projects, estimated # of hours and date of completion:		

Minimum length of commitment needed from volunteer: 1 year

BENEFITS TO VOLUNTEER

Specific training and/or experience the worker will receive: Volunteer spokespeople will receive training in public speaking.

ADDITIONAL JOB REQUIREMENTS

- Confidentiality:
- Background check:
- Dress codes:
- Valid CA driver's license and auto insurance. Photocopy for file:
- Physical Requirements:
- Other:

Will worker be driving a County car? YES NO

How Often?

Will worker be required to use own vehicle? YES NO

How Often?

Will worker operate any other machinery? YES NO

If so, what?

Supervisor's Name: Beth Dadko

Phone: (707) 565-6678

Voice Mail:

Supervisor's Title: Health Information Specialist

Email: bdadko@sonoma-county.org

Fax: (707) 565-6619

FOR RISK MANAGEMENT USE ONLY

Has position been previously approved for WC? YES [] NO []

[X] Reviewed and Approved

Comments:

[] Denied

Reason:

Risk Management Signature:



Jon Oliver

Date of Signature: June 19, 2007