



County of Sonoma
Volunteer Program



Human Resources Department
Training Division
575 Administration Dr. Suite 117C, Santa Rosa, CA 95403
(707) 565-2821 Fax: (707) 565-3079

JOB DESCRIPTION

Office Use Only Dept. Code: 6220fd(v)	Recruitment Requested: YES <input checked="" type="checkbox"/> NO <input type="checkbox"/> Pre-Screening Requested: YES <input type="checkbox"/> NO <input type="checkbox"/>	Date: 7/29/03 Updated: 6/28/07
Job Title: 5 a Day - Power Play! Campaign	Number of Positions: 1	
Department: Health Services	Division: Prevention & Planning	
Program: 5 a Day - Power Play	Address of Position: 4175 Aviation Blvd., Suite 210 SR	
PURPOSE		
Brief description of department or division/program: The Campaign seeks to promote increased physical activity and increased consumption of fruits and vegetables each day to 9-11 year old, low-income children and their families in Sonoma County. The program recruits teachers, youth leaders, restaurants, farmers' market and supermarkets in the promotion.		
JOB DESCRIPTION		
Specific tasks and responsibilities of the volunteer: Under the direction of the North Coast Campaign Coordinator, the volunteer or intern will assist with promoting the Campaign in the areas listed above by: <ul style="list-style-type: none">- assisting with preparation of teacher recruitment packets;- doing classroom and youth organization presentations		
QUALIFICATIONS		
Required skills, abilities, education levels, or other qualifications necessary for the job: Background in nutrition or related field such as health education helpful. Experience in teaching, youth programs or counseling helpful. Clerical experience helpful.		
TIME COMMITMENT		
Number of hours per week: 2-8		
Set required schedule: Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> If yes, list hours/days per week: per arrangement with coordinator		
Special Project <input type="checkbox"/> Ongoing Position <input type="checkbox"/> For projects, estimated # of hours and date of completion:		
Minimum length of commitment needed from volunteer: 3 months		

BENEFITS TO VOLUNTEER

Specific training and/or experience the volunteer will receive: Knowledge of program promotion techniques, child obesity, development and implementation of trainings to teachers and youth leaders.

ADDITIONAL JOB REQUIREMENTS

- Confidentiality:
- Background check:
- Dress codes:
- Valid CA driver's license and auto insurance. Photocopy for file:
- Physical Requirements:
- Other:

Will worker be driving a County car? YES NO

How Often?

Will worker be required to use own vehicle? YES NO

How Often? occasionally

Will worker operate any other machinery? YES NO

If so, what?

Supervisor's Name: Caryl Burns, M.P.H., R.D.

Phone: 565-6614

Voice Mail:

Supervisor's Title: Health Information Specialist

Email:

Fax: 565-6619

FOR RISK MANAGEMENT USE ONLY

Has position been previously approved for WC? YES [] NO []

[] Reviewed and Approved

Comments:

[] Denied

Reason:

Risk Management Signature: ORIGINAL SIGNED 8/6/03

Date of Signature: