



## COMMISSION ON THE STATUS OF WOMEN

June 14, 2007 – 6:00 PM

Permit and Resource Management Department  
2550 Ventura Avenue, Santa Rosa CA 95403

### MINUTES

**Commissioners Present:** Liz Acosta, Chris Allen, Carylon Alexander, Patricia Boyd, Karen Famini, Ginny Helm, Rebecca Hollingsworth, Jan Kiely, Carol McHale, Roxanne Meuse, Mary Alex Needham, Tiffany Renée, Jeanne Robinson, Donna Roper

**Commissioners Absent:** None.

**Junior Commissioners Present:** None.

**Community Members:** None.

**Staff Present:** Maggie Martin

**I. Call to Order - Introduction of Commissioners and Staff:** Hollingsworth called the meeting to order at 6:01 PM.

**II. Consent Items:**

Approval of Agenda: The Agenda was reviewed and approved.

Approval of May 10, 2007 Commission Minutes: The Minutes were reviewed and approved.

**III. Public Comment:** None.

**IV. Commission Update:**

Swearing in of New Commissioners: Jeanne Robinson was sworn in representing the 1<sup>st</sup> District.

Appointments and Openings:

- Hollingsworth announced that there remains only one opening in the 2<sup>nd</sup> District, and Renée believes she has a candidate.

**V. Supervisor Communication Updates:**

- Roper noted that Supervisor Reilly has announced that he will not run for re-election.
- Hollingsworth noted that Supervisor Smith has come to the same decision.



## VI. Old Business:

Report Card Event: Alexander asked the Commission to consider rescheduling the luncheon event to a later date so that we have additional time to finalize the logistics, raise funds and publicize the event. A brief discussion ensued. **Motion by Famini:** *“Move to move the date from August 29<sup>th</sup>, to name a planning committee, and to authorize the committee to move forward with plans (e.g., date, venue, budget, caterer, publicity).”* Second by Acosta. Carried unanimously.

Acosta volunteered to act as Event Coordinator and to work with volunteers to ensure that the various aspects of the event’s plans are assigned and carried out. The work activities include logistics (date, venue, caterer, rentals, speaker), publicity, design, and fund raising. Alexander, Famini, Helm, Hollingsworth, Kiely, McHale, Needham, Robinson and Roper all volunteered to take on assignments. Acosta will send an e-mail summarizing the tasks to be completed and assignments.

Report on the Status of Women in Sonoma County: Helm reported that the Report draft has been circulated to the Supervisors, and meetings with each Supervisor have been scheduled. She asked Hollingsworth to report on those meetings.

Hollingsworth reported that she, Ann Goodrich (Director of the County’s Human Resources Department) and Martin have met with Supervisors Kerns and Smith. So far, both are supportive of the Report as a whole but have asked CSW to revise a few statements, most particularly the recommendation that a Living Wage Ordinance be passed. The concern is that the Ordinance has potentially adverse consequences that may CSW may not have been aware of and considered. Helm and Hollingsworth are working on edits that will still have the desired impact without threatening the Board’s acceptance of the Report.

## VII. New Business:

Nominations and Elections: Martin explained that the Bylaws call for nominations in May and elections to be held in June. Since nominations were not included on last month’s agenda, the Commission should call for nominations and then can decide whether to proceed with elections or postpone them until the July meeting. In any event, the term for the slate of elected officers will run from July 1<sup>st</sup>, 2006 (or July 12<sup>th</sup> if elections are postponed) through June 30, 2008.

Roper nominated Hollingsworth as Chair and Helm as Vice-Chair. Hollingsworth nominated Renée as Officer-at-Large. Helm then nominated Renée as Vice-Chair and said she would accept the nomination of Officer-at-Large. After a brief discussion, elections were held and the slate was carried unanimously.

## VIII. Ad Hoc Committee Reports:

Junior Commissioners: Famini reported the following events for the Juniors:

- The Juniors reception was held at the last regular meeting on May 23<sup>rd</sup>. All the Juniors and most of the parents attended. Famini noted that the Juniors were presented with key rings to commemorate their participation in this year’s project and thanked Hollingsworth for procuring those and for all the effort she put into planning for the event. She also thanked Allen and Roper (who attended) for their help that evening.

- The Board of Supervisors recognized the Juniors with gold resolutions at their June 5<sup>th</sup> meeting. Ridhi Goswami and Rena Wang both spoke and read the quotes they had submitted on their experience as Junior Commissioners. Junior Commissioner Sirka Ferrin also attended. Famini noted that the Supervisors gracious and welcoming, particularly Supervisor Brown.
- Famini, Hollingsworth and Martin met to review and revise the Juniors materials and set a timeline for recruiting Juniors for the 2007 – 2008 Program. The group plans to get applications/flyers out to youth groups and high schools (administrators, teachers, group leaders, and counselors) when school begins in August in hopes of building a broad applicant base. Applications are due on September 15<sup>th</sup>. Interviews will be held on Tuesday, September 25<sup>th</sup> and Wednesday, October 3<sup>rd</sup> with the orientation in mid-October.

Famini asked for volunteers to help with the Project next year. The aim is to have 3 – 4 Commissioners so that all the activities can be supported without an undue burden on Commissioners. Robinson, Hollingsworth and Famini all volunteered.

McHale suggested that a former Junior Commissioner be included on the interview panel if at all possible.

ACCW: Boyd reported she had not been able to attend ACCW's annual planning retreat. She should receive a summary of that meeting and be able to give an update at the July meeting.

Family Violence Prevention Council: Boyd reported that plans for the Teen Summit, but has hit some snags along the way. For example, they found it advisable not to hold the essay contest because they would be required to make reports based on these very personal accounts. However, they will hold the poster contest as planned.

Boyd will report on the full Council meeting and a possible proposal for a justice center at the August Commission meeting.

Women's Organizations: Renée announced that she has taken on the responsibility of President Elect for Petaluma's chapter of AAUW. She also shared AAUW's interest in having a table at the Report luncheon.

Although not strictly a women's organization, Renée has been participating in several activities of the Cornerstone Project. This organization held a forum on community organizing..

## **IX. Staff Report:**

Reorganization: Martin explained that Alexander had assisted with interviews of EEO Manager finalists and asked her to share her views on the candidates and the process. Alexander assured the Commissioners that all three candidates were strong and had not only technical expertise in the subject areas but also have worked extensively with boards. She feels that all candidates value the Commissions' work and can work effectively with CSW as a body.

Martin reported that the Dave Phillips (EEO Investigator) and Marie Zanzi (EEO Secretary) have moved and are setting into the office. Martin and Jaillet are continuing their efforts to purge old materials and get the office more organized.

Governing Ordinance Revisions and Approval: Martin announced that the Board of Supervisors passed the amendments to the section of the County Code that governs the Commission and the correction to the bylaws on May 15<sup>th</sup> unanimously with no public objection.

Correspondence: None.

Update on Staff's Current Activities/Issues: Martin pointed out that she brought copies of the *Reporter* (County's employee newsletter) article on Dawn before her retirement and invited Commissioners to take a copy. She also mentioned the fact that Rayne Wolfe had written an article on Dawn that appeared in *The Press Democrat* on May 13th.

- X. Reports on Events and Activities:** None.
- XI. Commissioner Announcements:** None.
- XII. Next Meeting:** The next meeting will be on Thursday, July 12, 2007 at 6:00 PM.
- XIII. Adjournment:** Hollingsworth adjourned the meeting at 7:19 PM.