



MY TO DO LIST



Check  the Things I Need To Do To Prepare For A Disaster.
Put a second check   When I've completed each task.

- Fill in my Emergency Information form
 - Talk to people about being on my Support Team.
 - Look up any missing information and fill in the form
 - Check my pill bottles at home to make sure I've recorded all my medications on this form.
 - Make at least 5 copies
 - Keep one with me all the time
 - Put one in my car
 - Give one to a neighbor and everyone on my Support Team
 - Put one in my Evacuation Go Bag and in my Home Bag
 - Tell everyone in my family and on my Support Team the phone number of my primary out-of-town contact person so they can call them in an emergency to see how I am doing
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- Complete My Plan to Stay Safely at Home
 - Review the Emergency Supplies List for things I need to stay at home for at least 3 days
 - Gather the items I already have
 - Purchase the supplies I need
 - Put them in a watertight container in my home
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- If I live in a house or mobile home: Learn the location and how to turn off my gas, water, and electricity.
 - Put at least one fire extinguisher on each floor of my home, check to see that are fully charged, and learn how to use them
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- Complete My Evacuation Plan
 - Make arrangements where I will go
 - Plan where I will take my animals
 - Make at least 4 copies
 - Put one in each Go Bag (home, car, pet Go Bag)
 - Give one to my primary contact person on others on my Support Team
 - Leave one on my kitchen counter in my house if I leave
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- Make my Evacuation Go Bag
 - Review the Emergency Supplies List for things I will need if I have to evacuate my home for at least 3 days
 - Gather the items I already have
 - Purchase the supplies I need
 - Put them in a backpack or duffel bag in my home
 - Make a smaller Go Bag for my car
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- Practice evacuating my home
 - Get my Go Bag
 - Arrange for someone to care for my pets and animals
 - Drive the evacuation route and an alternate route
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- Tell everyone in my family and Support Team where my emergency information and supplies are kept.
 - Practice for an emergency with my team
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- Every six months I will update my information and my supplies

Date I will update my info and supplies	Update my Emergency Information	Send updated info to my Support Team and put into my Go Bag	Rotate/replace emergency food, water, and batteries in my home and Go Bag	Practice evacuating my home and driving my evacuation route
	✓	✓	✓	✓
2009				
2009				
2010				
2010				
2011				
2011				

