

County Of Sonoma Agenda Item Summary Report

Clerk of the Board Use Only
Meeting Date **Held Until**
 / / / /
Agenda Item No: **Agenda Item No:**
 _____ _____

Department: Sonoma County Clerk/Recorder/Assessor

4/5 Vote Not Required

Contact:
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Board Date:
11/10/2009

Deadline for Board Action:
11/10/2009

AGENDA SHORT TITLE: Recorder System Upgrade.

REQUESTED BOARD ACTION: Authorize the County Clerk/Recorder/Assessor to approve an agreement with Manatron, Incorporation, to implement the GRM Recorder upgrade to the Recorder's Anthem System.

CURRENT FISCAL YEAR FINANCIAL IMPACT

EXPENDITURES:

ADDITIONAL FUNDS REQUIRING BOARD APPROVAL:

Estimated Cost	\$146,483	Contingencies (Fund Name:)	\$0
Amount Budgeted	\$146,483	Unanticipated Revenue (Source:)	\$0
Other Available Appropriations (Explain Below)	\$0	Other Transfers (Source:)	\$0
Additional Requested	\$0	Additional Funds Requested	\$0

Explanation (if required): Funding approved in the Recorder's Modernization Special Revenue Fund budget. .

Prior Board Action: April 6, 1999, Resolution 99-0412, Approved a contract with Hart Information Services, Inc. for purchase and installation of Recorder's Imaging System; August 5, 2003, Approved a contract to upgrade imaging system and install Internet Web access; April 6, 2004, Approved contract to install Automated Indexing and California State eLiens modules; December 16, 2008, Approved a contract to install Automated Redaction Software system.

Alternatives – Results of Non-Approval: The Recorder's office would not get the benefits of improved features and functionality offered with the A2 system upgrade. If the system upgrade is not approved, at some point the Recorder will be without system support and maintenance as the company will discontinue offering those services for an outdated product.

Background:

In 1999, the Sonoma County Recorder purchased ISOL recording software from HART InterCivic. In August 2003, the Board approved an agreement to upgrade ISOL system to Anthem, which included the migration of existing data and database conversion from Oracle to SQL database software. The project also included the addition of a Web Access module, making indexes to records (not images) available to the general public via the internet. HART subsequently phased out support for the ISOL system. The Recorder currently uses Anthem to process, record and index official public records, including land, marriage, birth, and death records. Anthem provides public search capability and access to records and is the cashiering system for public service counters in the Recorder, Assessor and County Clerk offices.

HART InterCivic began developing an upgrade to the Anthem system called A2. In August 2007, Manatron, Incorporation purchased the Records Management Solutions business from HART InterCivic. After the acquisition, Manatron renamed the A2 product GRM Recorder. A2 and GRM Recorder are used interchangeably throughout the contract Statement of Work and refer to the same product.

GRM Recorder will position the Recorder’s Office to manage document recording well into the next decade. GRM Recorder is built on the Microsoft.Net platform and provides new levels of system flexibility, customer directed workflow and document routing, and built-in reporting and template designers. GRM Recorder will also include an eRecording module. Electronic recording has recently been authorized by California and the first counties will go live, recording electronic documents later this year. GRM Recorder will allow Sonoma County to engage in electronic recording as soon as business dictates. GRM Recorder also provides redaction capabilities built into the software. The Recorder will no longer need to rely on a third-party vendor for redaction services. Redaction is the process of removing the first five digits of social security numbers from recorded documents, a legal requirement in California. GRM Recorder will also provide the ability to create generic databases that can be integrated into the operating system. This will allow for enhanced data sharing with the County Clerks division and the Assessor’s division.

Funding for this project, which is not to exceed \$146,483, has been approved in the Recorder’s Modernization special fund budget for 2009-10. There will be no impact on general fund balance.

Recommendation:

It is recommended that the Board authorize the County Clerk/Recorder/Assessor to approve an agreement with Manatron, Incorporation to upgrade the Recorder’s current system, Anthem, to the GRM Recorder system.

Attachments: None.

On File With Clerk: Agreement for GRM Recorder system upgrade.

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Board Action (If other than “Requested”)

Vote: